



1752 Lincoln Avenue San Rafael, CA 94901  
Phone: 415-257-2100 Fax: 415-592-3488 Web Site: [www.costelloandsons.com](http://www.costelloandsons.com)

**CLAIM/INCIDENT SUPPLEMENT  
REAL ESTATE AGENTS ERRORS & OMISSIONS LIABILITY**

- 1. a. Name of Applicant: \_\_\_\_\_
- b. Contact Person & Title: \_\_\_\_\_

2. General Litigation/Grievance/Administration Hearing (hereinafter called Litigation) Information:

- a. Name of Claimant (Plaintiff): \_\_\_\_\_
- b. Name of Defendants (Firm and/or Individuals) involved in litigation: \_\_\_\_\_  
\_\_\_\_\_
- c. Name of Additional Defendants involved in litigation: \_\_\_\_\_  
\_\_\_\_\_
- d. Date of alleged fact, circumstance or situation concerning litigation situation: \_\_\_\_\_
- e. Date litigation was served against the Applicant: \_\_\_\_\_
- f. Was any insurance coverage available to cover litigation? .....  Yes\*  No  
\* **If Yes**, List Name of Insurance Company: \_\_\_\_\_

3. Current Litigation Status:

- a. Present Status: .....  Incident  Pending  Claim/In-Suit  Resolved
- b. If resolved, date closed and total amount paid: ..... Date: \_\_\_\_\_ \$ \_\_\_\_\_
- c. If pending:
  - i. Plaintiff's summons demand: ..... \$ \_\_\_\_\_
  - ii. Plaintiff's settlement demand: ..... \$ \_\_\_\_\_
  - iii. Defendants settlement offer: ..... \$ \_\_\_\_\_
  - iv. Insurer's loss reserve: ..... \$ \_\_\_\_\_

4. Litigation Allegations:

- a. Description of litigation and events surrounding litigation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



b. Explain what actions have been taken to minimize and prevent a recurrence of similar litigation:

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***Must be signed and dated by owner, partner or senior officer.***

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*(Applicant Signature)*

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*(Date: Mo/Day/Yr)*

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*(Print or Type Name & Title)*